

PROPOSED
CONSTITUTION AND BYLAWS
of the Crown Point Corvette Club

ARTICLE I – NAME/ADDRESS

The name of this organization is *Crown Point Corvette Club* (CPCC/club). The club’s official address is P.O. Box 94, Crown Point, IN 46308.

ARTICLE II – PURPOSE

The purpose of the CPCC is to encourage and coordinate planned excursions, events, social activities, exhibitions and charity events for Corvette owners and honorary members.

ARTICLE III – DURATION

This CPCC shall continue in existence as long as there are ten active members to support the purpose and administration of the club.

ARTICLE IV – HUMAN RIGHTS LAW

The CPCC and its members shall at all times observe all federal, state and local human rights laws, regulations and ordinances applicable to any CPCC activity, procedure or practice. No person may be refused membership, denied office, or be prevented from participating in any activity because of any fact or circumstances which would identify that person as one of a protected class of individuals under the human rights laws, regulations or ordinances of any governmental jurisdiction where that person resides or in which the CPCC conducts business.

ARTICLE V – MEMBERSHIP

Membership in the CPCC is open to all Corvette owners, and classified as regular, honorary or charter members.

Sec. 1 – REGULAR MEMBER. A member in good standing who is current in payment of dues; is an owner or part-owner of a Corvette; holds a valid driver’s license; and is at least 21 years of age.

Sec. 2 – HONORARY MEMBER. A person who has earned the esteem of the club bestowed this honor by a majority vote at a regular business meeting. An honorary member pays regular member dues but is not entitled to vote or hold an office.

Sec. 3 – CHARTER MEMBER. A member who paid dues within 30 days of the formation of the club.

Sec. 4 – REMOVAL OF MEMBERSHIP. A member may be removed from membership for the following offenses: conduct detrimental to the CPCC; substantially failing to support the club through volunteer efforts as measured against the general effort of others; acting in a criminal or reckless manner either in the operation of a Corvette during a club activity or willfully exposing the club or other members to legal action.

(a) A request to remove for conduct unbecoming a member will be presented in writing to the Executive Board of the CPCC.

(b) Removal is accomplished by a majority vote of the membership present and voting at the next regular business meeting and is permanent.

Sec. 5 – RESIGNATION. Request for resignation of membership shall be accepted providing the member holds no club property and submits a request in writing to the club secretary.

Sec. 6 – VOTING RIGHTS. Each member in good standing and current in payment of dues is entitled to one vote. All questions called to a vote, unless otherwise specified, shall be determined by a majority vote of the members present.

Sec. 7 – ABSENTEE MEMBER VOTING. An absentee vote is **only** accepted when it is submitted prior to the call for the vote and in a writing, signed and dated, either handwritten or from the member’s email address to any member of the Executive Board.

ARTICLE VI – FINANCES

Sec. 1 – DUES. Membership dues are established annually and voted upon at the November business meeting. All dues shall be payable in advance of the fiscal year (January – December), are non-refundable and not prorated.

Sec. 2 – LAPSE IN MEMBERSHIP. Membership shall lapse if dues are not paid by March first. Membership may be reinstated with payment of dues **and** five dollar (\$5.00) reinstatement fee.

Sec. 3 – NEW MEMBERS. New members joining on or after October first shall be considered paid for that year and their dues applied to the following year.

Sec. 4 – NAME BADGE. A magnetic club name badge is available for purchase.

ARTICLE VII – OFFICERS

The officers of the CPCC shall be president, vice president, treasurer and secretary, and together constitute the executive board of the CPCC.

Sec. 1 – NOMINATION AND ELECTION. Nominations shall be submitted by members to any officer at any time within two months of the November business meeting. The slate shall be announced at the November meeting. Election shall follow by a majority show of hands of members present and voting. The vice president and secretary shall conduct the hand count.

Sec. 2 – TERM. An officer is elected to serve a one-year term or until his/her successor has been elected. No officer may hold more than one elected position simultaneously.

Sec. 3 – RETIRING OFFICERS. Each officer, upon expiration of his/her term, shall deliver to the succeeding officer all properties and supplies of the office.

Sec. 4 – VACANCIES. Vacancies in an office of the CPCC, except that of president, shall be filled by appointment made by the president and ratified by a majority vote of the membership present and voting at the next regular business meeting. Previous members of the Executive Board shall receive first consideration in filling a vacancy.

ARTICLE VIII – DUTIES OF OFFICERS

Sec. 1 – PRESIDENT. The duties of the CPCC president shall be to:

- Preside over all business and executive board meetings.
- Appoint committees, as necessary, to meet the needs of the CPCC.

- Develop and maintain relationships with appropriate sponsors, other car clubs, and the local and neighboring communities.
- Provide planning and strategies that support and further the welfare and future success of the CPCC.

Sec. 2 – VICE PRESIDENT. The duties of the vice president shall be to:

- Preside at business and board meetings in the absence of the president.
- Assist the president in arranging and scheduling monthly business meetings and necessary board meetings.
- Work with the membership on new meeting locations, events and cruise ideas, and other suggestions proposed by the members.

Sec. 3 – SECRETARY. The duties of the secretary shall be to:

- Record minutes of all business and board meetings and maintain a file of approved minutes for submission to the CPCC officers.
- Maintain a file of the officers’ job descriptions and the bylaws of the CPCC.
- Keep a record of members’ attendance at business meetings.

Sec. 4 – TREASURER. The duties of the treasurer shall be to:

- Receive and collect all dues and fees for deposit in a financial institution.
- Order and deliver name badges for new members and others upon request.
- Order necessary supplies and pay all expenses as approved by the CPCC (see Art. IX, Sec. 1-3).
- Maintain a record of all monies received and disbursed, and report monthly financial activity at each business meeting.

ARTICLE IX – EXPENDITURES of CPCC FUNDS

Sec. 1 – Expenditures of \$100.00 or less may be authorized by the president.

Sec. 2 – Expenditures greater than \$100.00 require a vote of the membership.

Sec. 3 – Expenditures to charitable organizations require a vote of the membership.

Identifying organizations to receive donations is the responsibility of the CPCC membership.

ARTICLE X – APPOINTED POSITIONS

Sec. 1 – WEBMASTER. The webmaster of the CPCC is responsible for maintaining its website, i.e., meeting dates, events, pictures submitted by members, and news of interest to the membership.

Sec. 2 – ACTIVITIES DIRECTOR. A member suggesting an activity (i.e., excursion, auto expo or show, dinner cruise) may be approved by the executive board as director for the event.

Sec. 3 – 50/50 The member responsible for selling tickets and collecting/disbursing monies for the 50/50 raffle held at each regular business meeting.

ARTICLE XI – MEETINGS

Sec. 1 – Meetings of the CPCC shall be held on the third Sunday or Wednesday of the month.

Sec. 2 – Location and time of the meeting shall be announced in an email at least one week prior to the date.

Sec. 3 – An activity/excursion gathering may include a brief business meeting.

ARTICLE XII – INDEMNITY

The CPCC shall indemnify all elected officers and appointed directors against any expenses arising from legal action, civil or criminal, for his/her good faith actions on behalf of the club.

ARTICLE XIII – ELECTRONIC CIRCULATION

Marketing of items through mass email via members' information is strictly prohibited. The Webmaster may be contacted for listing items on the "*For Sale*" section of the website. Emails pertaining to club business must be submitted to the president for distribution.

ARTICLE XIV – AMENDMENTS

These bylaws may be amended by a two-thirds vote of the members present and voting at a regular business meeting of the CPCC providing the proposed amendment(s) has been submitted in writing at the previous regular business meeting and/or made available for review by publication.

Revised (date)